

PROJECT REVIEW & LONG RANGE PLANNING COMMITTEE
CHARTER
Reviewed 2018

The Project Review and Planning Committee is established as a standing committee and will consist of at least five members the Chairperson to determine the needed final number. With board approval, the committee will select one their members as chairman. The members shall serve at the discretion of the Board, and will be reviewed yearly.

Terms: Members one (1) year 3/1 to 2/28
Chairperson two (2) years 3/1 to 2/28

The chairperson will appoint one of the members to serve as acting chairperson, if the chairperson will be unavailable. Members and chairs will be reviewed yearly by the Board

A majority of the members will constitute a quorum to act on any matter before the committee.

Duties of the PRLRPC are as follows:

To meet with management, staff and individuals to investigate current or future needs and provide project plans for consideration

To receive all projects proposals from individuals and/or committees requiring further study and final approval by the Board

After receiving the submitted plans, PRLRPC will; A) Determine the details necessary to carry out the proposal

- A) Evaluate the effect on other homeowners
- B) Check for compliance with rules, ACC regulations, etc.
- C) Estimate a time schedule for completion and cost.
- D) Detail the space and utilities required.

Send the above information in writing to the board for action.

It is understood proposals under consideration by the PRFC are to

be thought of as major changes and not the day-to-day administrative actions necessary to operate SunBird. All projects submitted by the PRLRPC may not gain final approval. SunBird Board has final authority for approval.