

**ARCHITECTUAL CONTROL COMMITTEE  
CHARTER**

Reviewed /Revised 2018

From the CC&R'S Article three (3) SECTION ONE (1):

The Board shall appoint an Architectural Control Committee (the Committee), which shall be composed of such persons as are selected by the Board from time to time. At least one of the members of the Committee at all times shall be a member of the Board, and said Board member shall serve as Chairperson. The Chairman when unavailable, shall appoint one of the other members of the Committee to serve as acting Chairman.

No person who is a contractor will be presented to the HOA Board of Directors as a member. The minimum number of members shall be 5 with the Chairperson to determine the needed final number.

Terms: Members 1 year 3/1 -2/28

Chairperson 1 year 3/1 -2/28

The purpose of the Committee shall be to review and evaluate proposals, plans and specifications submitted by owners for the construction, replacement, modification and repair of improvements on or to the Lots, to recommend action to the Board, to investigate possible violations to this Declaration, to carry out decisions of the Board and to take such action as is authorized by the Board.

Additional duties shall be:

To maintain an accurate and complete record of all activities.

To keep accurate minutes of all meetings and submit to the Board.

To make reports to the Board in writing, as required by the Board.