

**Board of Director
Business Meeting Minutes
April 24, 2017**

Members Present:

Gordon Lee, Dee Brown-Knoeppel, Don Calvert, Nancy Eckstein, Shirley Clark, Pat McGonegle, Chuck Warren, Layne Varney

- I. Call to Order – President Gordon Lee called the meeting to order at 10:00 a.m.
- II. Minutes review and approval of March 27th, 2017 Business and executive meetings, April 10th, 2017 Agenda Planning and executive meetings.
The minutes were approved as given.
- III. Treasurer’s Report – Nancy Eckstein
The Treasurer’s Report was received as given.
- IV. Manager’s Report – Layne Varney
The Manager’s Report was received as given.
- V. Committee Liaison reports – Board of Directors

Going Green Committee

Shirley Clark reported on:

- The Committee did not meet in March; save plastic bottles and fabrics for recycling.

Rules Committee

Don Calvert reported on:

- The Committee met on April 3, 2017 with Walt Mills of the Finance Committee; no articles prepared for the newspaper; April 17, 2017 a special meeting was held with representatives from seven outdoor recreational clubs regarding non-resident involvement in clubs, membership recruitment and fees.

Projects Review Committee

Delores Brown-Knoeppel reported on:

- 30 homes are in escrow; ballroom landscape and patrol parking; bids for mechanical, electrical and plumbing for the kitchen remodel; ballroom patio upgrade; bathroom upgrades; emergency stairwell lighting; propose Dianne Reed as new Committee member; Committee will recess June through August.

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ACC Committee

Pat McGonegle reported on:

- 53 new permits in a two week period; May through September the Committee will meet once a month; new guidelines being worked on for persons with repeat offenses of weeds on their properties.

Marketing Committee

Chuck Warren reported on:

- 29 new homeowners and renters attended the informational breakfast; this year 65 people have attended the breakfast.

Finance Committee

Nancy Eckstein reported on:

- Insurance representative reviewed policies for SunBird; guidelines for clubs; cyber security theft and employee practice liability; delinquent accounts are low; Horizon Room is performing better than last year; kitchen remodel on schedule; upcoming training for staff when electricity is out in clubhouse; SunBird homes are selling fast.

HOA/Golf Club Committee

Layne Varney reported on:

- No meeting has been held, however, Pro Shop lease to be renewed and updated.

- VI. Project Review & Long Range Planning Comm. Membership Recommendation
Dee Brown-Knoeppel made a motion to appoint Dianne Reed to the Project Review and Long Range Planning Committee
Vote: 7/0 Passed
- VII. Finance Comm. Recommendation to Review/Consider Additional Insurance
Nancy Eckstein made a motion to table this item until quotes are received.
- VIII. Sun Lakes Country Club Letter Requesting a Reciprocal Agreement
Chuck Warren made a motion to not enter into a reciprocal agreement with Sun Lakes Phase One to share amenities.
Vote: 7/0 Passed
- IX. Cooper Commons HOA Request for Assistance with Birds/Mosquitos
Don Calvert made a motion to table this item until more information is available.
- X. Horizon Room Kitchen Expansion Construction Schedule
- Distributed to Board members, posted on website and displayed in the Clubhouse.

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XI. Food Service Policy Status Report

- Nancy Eckstein reported that two emails and telephone messages we sent to Maricopa County Environmental Services to schedule a meeting at SunBird regarding food and beverage service restrictions. No response at this time.
- Don Calvert reported he had contacted Andrew Linton, Division Manager, of Maricopa County Environmental Services and also a representative of the Arizona Health Services Department to get the facts.

XII. Comment Sheets – Layne Varney

XIII. Homeowner/Board of Director Comments

XIV. Adjourn – President Gordon Lee adjourned the meeting at 11:45 a.m.