

**Board of Director
Business Meeting Agenda
February 27, 2017**

Members present: Gordon Lee, Shirley Clark, Nancy Eckstein, Dee Brown-Knoeppel, Pat McGonegle, Chuck Warren, Don Calvert, General Manager, Layne Varney.

- I. President Gordon Lee called the meeting to order at 10:00 a.m.
- II. Minutes review and approval of January 23rd, 2017, Business meeting and Executive Session, February 13th Agenda Planning and Executive Session meetings.
The minutes were approved as given.
- III. Treasurer's Report – Nancy Eckstein
An audit is currently being conducted; a report will be given at the Annual Membership meeting on March 6, 2017.
- IV. Manager's Report – Layne Varney
The Manager's report was presented and accepted.
- V. Committee Liaison Reports

Going Green Committee – Shirley Clark reported the following items were discussed at the last meeting:

- Shredding Day will be March 17th at the Waterview parking lot
- The textile bin has been placed at the P.O. parking lot.

Rules Committee – Don Calvert reported the following items were discussed at the last meeting:

- Stop signs at Kerby Farms Road and Waterview Rd.
- Instruction fees
- Associate membership fees
- Street parking
- Articles in the Sunbird News
- Overnight parking violations
- Recreational clubs fees and membership for non-residents

Projects Review Committee – Dee Knoeppel-Brown reported the following items were discussed at the last meeting:

- Crossover to reflect 2016 expense
- Home sales

- Horizon Room kitchen remodel
- Patrol parking
- Ballroom patio
- Bathroom upgrades
- Additional strip on stairways
- WI fi routers at Hunt Highway and Kerby Farms Road

ACC Committee – Pat McGonegle reported the following items were discussed at the last meeting:

- Permits
- Curb addresses

Welcome & Marketing Committee – Chuck Warren reported the following items were discussed at the last meeting:

- New homeowner breakfasts will be scheduled in the future.

Finance Committee – Nancy Eckstein reported the following items were discussed at the last meeting:

- December financial statement
- Discussion with auditor
- Delinquencies
- Minimum wage effects on finances
- Gary Whistler resignation from committee

VI. Project Review & Long Range Planning Recommendation

Patrol vehicle parking area at Riggs and Augusta Drive

Chuck Warren made the motion to remove existing curb and remove the existing boulders and rocks to the west at the area just east of Championship Drive on the north side of Augusta and level it off and place a concrete slab 4 inches thick by 35'x35' to be contracted for \$5,800 by Morts Concrete when money is available.

Board Discussion

Homeowner Comments

Vote: 7/0 **Passed**

VII. Architectural Control Committee Recommendation – Addresses Painted on Curbside in Front of Homes

Don Calvert requested the item be tabled for discussion at a future meeting.

VIII. Committee Membership Appointments 2017 – 2018

Don Calvert made a motion to approve the ACC Committee members as submitted

Approved as submitted

Shirley Clark made a motion to approve the Marketing Committee members

Approved as submitted

Nancy Eckstein made a motion to approve the Finance Committee members

Approved as submitted

Chuck Warren made a motion to approve the Project Review Committee members

Approved as submitted

Shirley Clark made a motion to approve the Going Green Committee members

Approved as submitted

Don Calvert made a motion to approve the Rules Compliance Committee members

Approved as submitted

IX. Annual Meeting Agenda

Chuck Warren made a motion to approve the Annual Meeting agenda.

Board Discussion

Homeowner Comments

Vote: 7/0 **Passed**

X. SB Golf Club Letter Request

Chuck made a motion to made a motion to approve that the SunBird Golf letter requesting donations to help cover the cost of grass seed to oversee the golf course areas most visible as you drive on the roads be included with the second half billing of HOA owner's dues.

Board Discussion

Homeowner Comments

Vote: 7/0 **Passed**

XI. 2017 Board of Director Goals

1. Continue the development and implementation of the Common Area Landscape Plan – (Pat McGonegle)
2. Review By-Laws and Book of Governance - (Don Calvert)
3. Develop a Master Plan for Policies, Rules, Bylaws and Book of Governance - (Don Calvert)
4. Develop 2-4 long range goals for future years' implementation (2019-2023) - (Dee Brown-Knoeppel)
5. Develop a plan for identifying and recruiting talented and "willing to serve" homeowners - (Chuck Warren)
6. Conduct a study that will evaluate current activities provided to homeowners along with exploring what types of activities new homeowners are most interested in. - (Shirley Clark)
7. Conduct a tour of at least 2(2) homeowner associations located in the Phoenix area - (Nancy Eckstein)

Don made the motion to approve the long-term goals.

Board Discussion

Homeowner Comments

Vote: 7/0 **Passed**

XII. Comment Sheets – Layne Varney

Draft

XIII. Homeowner/Board of Director Comments

XIV. President Gordon Lee adjourned the meeting at 11:30 a.m.