

Unofficial

**Board of Directors**  
Agenda Planning/Business Meeting  
December 11, 2017  
Minutes

Members Present:

Gordon Lee, Dee Brown-Knoeppel, Don Calvert, Nancy Eckstein, Shirley Clark, Pat McGonegle, Chuck Warren, and General Manager, Layne Varney

I. Call to Order – President Gordon Lee called the meeting to order at 10:05 a.m.

II. Minutes Review of November 27th, 2017 Business meeting. Corrected meeting minutes to be approved at the next meeting.

III. Treasurer’s Report – Nancy Eckstein  
The Treasurer’s Report was approved as presented.

IV. Manager’s Report – Layne Varney  
The Manager’s Report was approved as presented.

V. Committee Liaison Reports – Board of Directors

Going Green Committee

Shirley Clark reported on Committee met December 7, 2017. Discussion on: paper shredding day and adding more plastic bottle recycle containers around clubhouse.

Rules Committee

Don Calvert reported business was completed at last Board meeting and no meeting was held in December.

Projects Review Committee

Delores Brown-Knoeppel reported the Committee met December 7, 2017. Studying ideas; veteran memorial, clubhouse restrooms remodel, stairs at Waterview Road, SunBird signs, new doors for clubhouse, and outdoor fans at patio area.

Architectural Control Committee

Pat McGonegle reported on Committee meeting December 13<sup>th</sup>

#### Marketing Committee

Chuck Warren reported committee planning a welcome breakfast for new homeowners in February or March.

#### Finance Committee

Nancy Eckstein reported committee reviewed the October financial reports, contingency fund and use, funding for clubhouse addition, liquor license and auditor recommendation.

#### HOA/Golf Club Committee

Don Calvert reported meeting is scheduled for December 12<sup>th</sup>.

#### Golf Club Committee Report

Discussion on: good cooperation between Golf Club and HOA; liaison report approved as presented.

VI. Common Area leased property tax amount and payment should be reviewed. Consensus to have attorney review.

VII. Book of Policies #10Committees was proposed for revision. Gordon Lee made a motion to amend paragraph 3 stating two homeowners residing at the same residence, may not serve on the same committee. Homeowners may only serve on one committee. After discussion and homeowner comment, motion carried 4/3.

VIII. Finance Committee recommended Joel Huber as the independent financial auditor. Nancy Eckstein made a motion to contract with Joel Huber to perform the 2017 audit and prepare the year ending tax statement. Motion carried 6/1.

VIII. Comment Sheets – Layne Varney

IX. Homeowner/Board of Director Comments

X. With no further business the meeting adjourned at 11:30am.

Respectfully Submitted

by Shirley Clark,

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